



BUREAU OF BUDGET & MANAGEMENT RESEARCH

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BBMR CIRCULAR NO.08-06

To: Director, Department of Administration
Director, Bureau of Statistics & Plans
Director, Department of Revenue and Taxation
Director, Department of Public Works
Superintendent, Guam Public School System

From: Director, Bureau of Budget and Management Research

Subject: Submission of FY 2009 Performance Based Budget

On November 1, 2007 BBMR Circular No. 08-02 was sent out to all departments and agencies to begin the preparation and development of its FY2009 budget request. The circular also identified, pursuant to Public Law 29-19, those departments that shall develop and implement Performance Based Budgeting (PBB) by September 30, 2009.

The deadline for the submission of your PBB related document was December 31, 2007. To date, the Bureau has yet to receive your PBB budget request.

The Bureau will be conducting a 4 day follow-up PBB training course scheduled for February 25 – 28, 2008. The course will be geared towards developing strategic plans, develop goals into realizable outcomes and translating outcomes into outputs that can be measured. This information should be reflected on the PBB format which is provided on the BBMR website:<http://bbmr.guam.gov>. Therefore, it is imperative that your department's PPB form be submitted to the Bureau no later than Friday, February 8, 2008 in order to prepare for the upcoming training. Detail information on the training will be forthcoming.

As always, should you need any assistance, please contact your respective BBMR Budget Analyst or Mr. Stephen Guerrero at 475-9412


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