



# BUREAU OF BUDGET & MANAGEMENT RESEARCH

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## BBMR CIRCULAR 09-04

To: All Executive (Line) Department and Agency Heads  
From: Director, Bureau of Budget and Management Research  
Subject: Austerity Measures

*Hafa Adai.* As you know, the 4<sup>th</sup> quarter of the fiscal year is upon us and government resources continue to be challenged, primarily due to the \$8 million budget reduction imposed by the Budget Act (P.L. 29-113). In light of these lingering constraints, the Bureau recently completed a government-wide assessment to ensure critical needs are met for the balance of the fiscal year **within budget**.

The findings of the review indicate there is insufficient budgetary authority for full support of baseline needs; therefore, strict austerity measures in the remaining months of the fiscal year must be imposed. Effective immediately and for the duration of the 4<sup>th</sup> quarter, allotments will be provided only for payroll (regular and critical overtime), utilities, and fixed obligations. All other needs will be considered on a case by case basis and must be justified as a threat to health and safety.

In addition, all Special Fund sources will be maximized to cover for potential department shortfalls to the extent allowed by respective enabling legislation.

Please have your designated agency POC contact your assigned Budget Analyst for details on revised allotments affecting your agency for the 4<sup>th</sup> quarter as a result of these austerity measures.

Your cooperation and understanding is appreciated.

Bertha M. Duenas

APPROVED BY:

Felix P. Camacho, Governor of Guam

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