



BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
Post Office Box 2950, Hagåtña Guam 96932

EDDIE BAZA CALVO
GOVERNOR

LESTER L. CARLSON, JR.
ACTING DIRECTOR

RAY TENORIO
LIEUTENANT GOVERNOR

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BBMR Circular 18-02

To: All Executive Line, Autonomous & Semi-Autonomous Department and Agency Heads

From: Acting Director, Bureau of Budget and Management Research

Subject: P.L. 33-86 - Federal Receipts Reporting Requirement

Relative to P.L. 33-86, all Government of Guam instrumentalities, with the exception of the Judicial and Legislative branches, are required to submit reports to the Bureau which contains a listing of *all* federal receipts (grants) received in the preceding fiscal year as well as "a plan(s) for operating the designated state agency, and its affected federal program(s) if there is a reduction in the federal receipts that the designated agency receives."

Based on this requirement, department / agency reports of all 100% federal and federal matching grants-in-aid received in FY2017 (October 1, 2016 through September 30, 2017) are due to the Bureau on or before November 1st, 2017.

In order to complete this mandated report, the Bureau is requesting the following financial information from your department / agency:

- Aggregate (Total) Value of 100% Federal Grants awarded in FY2017: \$ _____
- Aggregate (Total) Amount of Federal Matching Grants-In-Aid (Federal Share) Allocated or Appropriated in FY2017: \$ _____

Grand Total (Federal Funds received in FY2017): \$ _____

- Federal Funds as a percentage (%) of Total Department/Agency Budget in FY2017: _____ %

[Line Depts.: Grand Total (Federal Funds received) divided by Grand Total (FY2017 GF & SF appropriations & Federal Funds received)]

[Auto / Semi-Auto. Depts.: Grand Total (Federal Funds received) divided by Grand Total (FY2017 Approved Budget & Federal Funds received)]

Again, the requested grant information and operations plan(s) is due to BBMR as soon as possible but no later than the close of business, **Wednesday, November 1st, 2017** (per P.L. 33-86). If you have any questions, please contact your assigned Analyst.

Thank you in advance for your cooperation.

LESTER L. CARLSON, JR.