



BUREAU OF BUDGET & MANAGEMENT RESEARCH



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BBMR Circular 20-02

To: All Autonomous & Semi-Autonomous Department and Agency Heads

From: Director, Bureau of Budget and Management Research

Subject: Federal Receipts Reporting Requirement – Title 5 GCA, Ch. 4, §4123(b)

Relative to Title 5 GCA, Ch. 4, §4123(b), all Government of Guam instrumentalities, with the exception of the Judicial and Legislative branches, are required to submit reports to the Bureau which contains a listing of *all* federal receipts (grants) received in the preceding fiscal year **as well as** “a plan(s) for operating the designated state agency, and its affected federal program(s) if there is a reduction in the federal receipts that the designated agency receives.”

Based on this requirement, department / agency reports of all 100% federal and federal matching grants-in-aid received in FY2019 (October 1, 2018 through September 30, 2019) are due to the Bureau on November 1st, 2019.

In order to complete this mandated report, the Bureau is requesting the following financial information from your department / agency:

- Aggregate (Total) Value of 100% Federal Grants awarded in FY2019: \$_____
- Aggregate (Total) Amount of Federal Matching Grants-In-Aid (Federal Share) Allocated or Appropriated in FY2019: \$_____

Grand Total (Federal Funds received in FY2019): \$_____

- Federal Funds as a percentage (%) of Total Department/Agency Budget in FY2019: _____%

[Grand Total (Federal Funds received) divided by Grand Total (FY2019 Approved Budget & Federal Funds received)]

The requested grant information and operations plan(s) is due to BBMR no later than the close of business, **Friday, November 1st, 2019**. If you have any questions, please contact your assigned Analyst.

Senseramente,

LESTER L. CARLSON, JR.

