



# BUREAU OF BUDGET & MANAGEMENT RESEARCH

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**OCT 14 2019**

## BBMR Circular 20-02

To: All Executive Line Department and Agency Heads  
From: Director, Bureau of Budget and Management Research  
Subject: Federal Receipts Reporting Requirement – Title 5 GCA, Ch. 4, §4123(b)

Relative to Title 5 GCA, Ch. 4, §4123(b), all Government of Guam instrumentalities, with the exception of the Judicial and Legislative branches, are required to submit reports to the Bureau which contains a listing of *all* federal receipts (grants) received in the preceding fiscal year **as well as** “a plan(s) for operating the designated state agency, and its affected federal program(s) if there is a reduction in the federal receipts that the designated agency receives.”

Based on this requirement, department / agency reports of all 100% federal and federal matching grants-in-aid received in FY2019 (October 1, 2018 through September 30, 2019) are due to the Bureau on November 1<sup>st</sup>, 2019.

In order to complete this mandated report, the Bureau is requesting the following financial information from your department / agency:

- Aggregate (Total) Value of 100% Federal Grants awarded in FY2019: \$ \_\_\_\_\_
- Aggregate (Total) Amount of Federal Matching Grants-In-Aid (Federal Share) Appropriated in FY2019: \$ \_\_\_\_\_

Grand Total (Federal Funds received in FY2019): \$ \_\_\_\_\_

- Federal Funds as a percentage (%) of Total Department/Agency Budget in FY2019: \_\_\_\_\_%

[Grand Total (Federal Funds received) divided by Grand Total (GF & SF appropriations & Federal Funds received)]

The requested grant information and operations plan(s) is due to BBMR no later than the close of business, **Friday, November 1<sup>st</sup>, 2019**. If you have any questions, please contact your assigned Analyst.

*Senseramente,*

LESTER L. CARLSON, JR.

