

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR



JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

**Via Hand Delivery
and E-mail: speaker@guamlegislature.org**

May 5, 2020

Speaker Tina Rose Muña Barnes

HONORABLE TINA ROSE MUÑA BARNES

Speaker
I Mina'trentai Singko Na Liheslaturan Guåhan
35th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

MAY 05 2020
Time 11:06 ()AM (X)PM
Received By: [Signature]

Re: CARES Act Budget

Dear Madame Speaker:

Since I declared the public health emergency on March 14, 2020, COVID-19 has had dramatic effects on our community. Our economic and physical health has suffered and in the face of that suffering, significant portions of our private and public sectors have risen to address the challenge. To assist the states and territories, the federal government has directed money in direct aid to Guam under the Coronavirus Aid, Relief, and Economic Security ("CARES") Act. The total amount received of \$117,968,257.80 is substantial, but must be carefully managed.

To that end, I directed the Bureau of Budget Management and Research, in coordination with my fiscal management team, to develop a budget for CARES Act funding. The budget, which I have approved and which is attached herewith, is targeted toward our COVID-19 response and recovery needs and is guided by the United States Department of Treasury's Guidance for State, Territorial, Local, and Tribal Governments that was issued on April 22, 2020.

Senseramente,

LOURDES A. LEON GUERRERO
I Maga'hågan Guåhan
Governor of Guam

Enclosure(s): CARES Act Fund Budget

cc via email: *Sigundo Maga'låhen Guåhan*

Hon. F. Philip Carbullido, Chief Justice, Supreme Court of Guam
Hon. Joe S. San Agustin, Senator, 35th Guam Legislature

COVID-19 RELIEF FUND

REVENUES

CARES ACT: Allocation for Guam

Funds received	\$117,986,257.80
	\$117,986,257.80

EXPENDITURES

1. COVID-19 Related Medical Expenses

A. Public Hospitals / Clinics / Similar Facilities

1. Guam Behavioral Health & Wellness Center	\$23,600.00
2. American Medical Center / FHP / SDA	\$7,000,000.00
Subtotal	\$7,023,600.00

B. Temporary Public Medical Facilities, Inclusive of Measures to Increase Treatment Capacity and Related Construction Costs

1. Office of Homeland Security	\$3,000,000.00
Subtotal	\$3,000,000.00

C. Testing, Including Serological Testing

1. Department of Public Health & Social Services	\$313,237.00
Subtotal	\$313,237.00

D. Emergency Medical Response, Including Medical Transportation

1. Guam Behavioral Health & Wellness Center	\$48,126.00
2. Guam Police Department	\$494,990.00
3. Guam Fire Department	\$1,820,834.00
4. Guam Memorial Hospital	\$3,514,657.61
Subtotal	\$5,878,607.61

E. Establishing and Operating Public Telemedicine Capabilities for COVID-19 Related Treatment

1. Guam Behavioral Health & Wellness Center	\$6,000.00
Subtotal	\$6,000.00

Total COVID-19 Related Medical Expenses	\$16,221,444.61
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2. COVID-19 Related Public Health Expenses

A. Communication and Enforcement of Public Health Orders

1. Office of the Governor - Emergency Declaration	\$700,000.00
2. Office of the Governor	\$3,000.00
3. Guam Visitors Bureau	\$4,002.00
4. Guam Public Library System	\$120.00
5. Office of the Chief Medical Examiner	\$400.00
6. Guam Waterworks Authority	\$32,876.67
Subtotal	\$740,398.67

B. Acquisition and Distribution of Medical and Protective Supplies

1. Customs & Quarantine	\$51,971.50
2. Department of Corrections	\$45,045.40
3. Civil Service Commission	\$3,225.00
4. Guam Behavioral Health & Wellness Center	\$15,048.68
5. Department of Youth Affairs	\$11,250.00
6. DISID	\$10,504.00
7. Guam Police Department	\$196,380.10

COMMENTS

These comments reflect actual and projected expenses.

Rental of ADA Portable toilet for screening area (\$3.6K) and furniture for COVID isolation unit (\$20K).
Compensation for GovGuam use.
Temporary Hospital Program / COVID related expenses
COVID-19 testing
Stipends for crisis hotline workers. Actual expenses is \$6K, projected expenses is \$42K. Water for hotline workers (\$6 actual, \$120 projected)
Projected: Toughbooks for vehicles (\$67.5K), mounts for toughbooks (\$7.5K), Emergency response vehicles (10 total) (\$299,990), Radios for emergency response vehicles (\$120K)
Ambulance repairs, medical oxygen refills, collection of Biohazard wastes (\$35,834). Purchase of three ambulances to be designated solely for COVID (\$285K). Firetrucks (2 total) (\$1.5M)
Contracts for Doctors: Actual expenses to date (\$317,985), projected expenses (\$3,196,672.61)
Telehealth Software
\$350K for E.O. 2020-03; \$350K for anticipated extension.
COVID Communication
COVID Communication
Campaign materials regarding COVID-19
Poster instruction metal signs
Communications / public service announcements (Actual - \$7,045; projected - \$28,831.67)
Latex gloves, N95 mask, alcohol, disinfectant spray, disinfectant wipes, hand sanitizer (total amount is projected expense, no actual expenses reported)
Alcohol, N95 masks, gloves, hand sanitizers, surgical masks, disinfecting wipes, PPE kits, infrared forehead thermometers, disposable probe covers, ear thermometer, spit sock (actual expenses to date, no projected expenses reported)
Face masks, hand sanitizer, latex gloves, and hand held digital thermometer. (projected expenses, no actual expenses to date)
Masks, gloves, face shields, hand sanitizers, germicidal wipes, thermometers. (\$2,498.68 actual expenditures / \$12,550 projected)
PPE masks
Thermal body scanner, masks, gloves, first aid kits
Actual expenses to date: Surgical mask with eye shield (\$1,235.10), masks (\$10,125), protective shields (\$1,540). Projected: gloves (\$22.5K), soft earloop and plastic facemasks (\$45,480), duct tape (\$2.2K), N-95 masks (\$67.6K), safety goggles (\$2.7K), Tyvek Suits/boots/kits (\$43K)

8. Guam Fire Department	\$204,240.00	N-95 masks, respirators, sterile gloves, gowns, procedurals masks, sanitation wipes, hand sanitizers, electronic thermometers, blood pressure cuffs, reggedized tablets, firefighter bunker gear, spare oxygen tanks, and decontamination tents.
9. Department of Military Affairs	\$150.00	Not specified by department
10. University of Guam	\$32,603.89	Thermometers, KN-95 masks, face shields, masks, gloves, oximeter.
11. Guam Community College	\$169.20	Gloves
12. Guam Visitors Bureau	\$14,557.38	Various PPE and cleaning supplies, thermometers.
13. Guam International Airport Authority	\$16,613.00	Particulate respirator and surgical mask (\$2,970), infrared thermometer for body temperature (\$1,525), palm held thermal imagers (\$11,718), gloves (\$400)
14. Guam Public Library System	\$1,332.00	Face masks (\$1,080), gloves (\$108), first aid kit (\$144)
15. Guam Memorial Hospital Authority	\$319,410.00	Inventory Issues: Actual expenses to date (\$26,338), projected (\$158,028); Supplies: Actual expenses to date (\$19,292), projected (\$115,752)
16. Office of the Chief Medical Examiner	\$3,370.00	Gloves (325), Cadaver bags (\$1,230), cadaver carrier cover (\$810), protective coverall (\$340), medical isolation gowns (\$365), safety goggles (\$20), respiratory mask (\$280).
17. Guam Environmental Protection Agency	\$1,578.00	Actual expenses: N-95 masks (\$139.50), surgical masks (\$46), soft earloop mask (\$13.50), gloves (\$64). Projected: all mentioned items multiplied by six months
18. Department of Agriculture	\$1,500.00	Surgical face masks
19. Port Authority of Guam	\$7,266.30	Personal Protective equipment via purchase orders.
20. Guam Power Authority	\$1,527.11	Respirators (\$1,103.68), non-contract thermometers (\$315), safety kit and glasses (\$108.43)
21. Department of Public Works	\$63,000.00	Purchase of PPEs for employees & sanitization of fleet used (\$63K) (itemized list not provided)
22. Judiciary of Guam	\$3,808.54	Hand sanitizer, dispensers, N-95 masks, medical masks
23. Guam Waterworks Authority	\$125,858.32	Personal protective equipment (Actual expenses - \$26,969.64; projected - \$98,888.68)
Subtotal	\$1,130,408.42	

C. Disinfection of Public Areas and Other Facilities

1. Customs & Quarantine (\$30K a month for seven months)	\$210,000.00	Department wants to contract \$30K/month for sanitation. Memo did not specify which facility is being disinfected (i.e. airport or CQA facility) (projected expenses)
2. Department of Corrections	\$8,995.07	Bleach disinfectant, toilet tissue, pine cleaner, trash bags (actual expenses to date, no projected expenses reported)
3. Civil Service Commission	\$560.00	Lysol spray and clorox wipes.
4. Guam Behavioral Health & Wellness Center	\$61,324.00	Paper towel, toilet tissue, bleach, all purpose cleaner, spray bottles, etc. Actual expenditures to date is \$6,554, projected expenses is \$29,770. Also projected \$25K expense for housekeeping/disinfecting service.
5. Department of Youth Affairs	\$80,000.00	Projected sanitizing services (\$30K) and additional sanitation supplies (\$50K)
6. Office of the Governor	\$6,400.00	Cleaning of the conference room (\$375), disinfecting Gov. Complex (\$1,025), disinfection sprayer (\$3.5K). Also rodent control (\$1.5K).
7. DISID	\$22,250.00	Antibacterial handsoap (\$3.7K), alcohol (\$1.3K), hand sanitizer (\$1.5K), lysol disinfecting wipes and spray (\$3K), touch free foam dispenser (\$1.5K), foam hand sanitizer (\$1K), paper towel (\$250) and disinfecting services (\$10K)
8. Guam Police Department	\$80,882.00	Actual expenses to date: Gloves and Hand sanitizers (\$6,480), bleach/clorox/wipes/paper towel (\$2,147), rubbing alcohol (\$1,387.20), disinfecting wipes (\$2,730), gentle hand sanitizer/touch free HS (\$12,022.80), wipes and sanitizer (\$9,125). Projected: rubbing alcohol (\$5.6K), spray bottles (\$1.8K), hand sanitizer (\$1.5K), disinfecting wipes (\$38,090)
9. Department of Military Affairs	\$700.00	Sanitizing products, disinfected solutions
10. University of Guam	\$19,503.98	Disinfection janitorial services, disinfecting wipes, and rubbing alcohol.
11. Guam International Airport Authority	\$10,214.30	Auto electric dispenser stands (\$6,047), sanitizers (\$1,042.80), sanitizer dispensers (\$1,300.50), disinfectant spray (\$1,824).
12. Guam Public Library System	\$28,687.20	Disinfection services (\$7,050), Steam cleaning of carpet/chairs/floors (\$18K), hand sanitizers (\$691.20), hand soap (\$1,020), clorox wipes (\$216), lysol spray (\$180), spray bottles (\$132), kleenex (\$90), trash cans (\$252), masking tape (\$120), clorox (\$60), trash bags (\$192), plastic sheeting (\$144), handwashing station (\$540)
13. Guam Environmental Protection Agency	\$5,476.68	Actual Expenses: Rubbing alcohol (\$2.98), hand sanitizer (\$333), disinfecting wipes (\$563.70), biohazard bags (\$13.10). Projected: all mentioned items multiplied by six months
14. Guam Power Authority	\$6,000.00	Disinfecting contract.
15. Judiciary of Guam	\$63,401.35	Air Duct cleaning (\$35,955) and carpet cleaning (\$27,446.35)
16. Hagatna Restoration & Redevelopment Authority	\$4,200.00	Portable air purifier (\$1.2K), UV Air purifier (\$2.5K), cleaning materials (\$500)
17. Guam Waterworks Authority	\$206,116.67	Cleaning and disinfection for Upper Tumon (Actual - \$14.9K; projected - \$54,633.33). Cleaning and disinfection for five other locations (not specified by department) (\$136,583.34)
Subtotal	\$814,711.25	

D. Technical Assistance to Local Authorities on Mitigation of COVID-19		
i. Department #1	\$0.00	No responses to date regarding such expense.
Subtotal	\$0.00	
E. Public Safety Measures Undertaken		
1. Guam Police Department	\$11,290.63	Actual expenses to date: Reflective Cones (\$2,895), 20x20 canopies (4) (\$2,240), pop-up canopies (\$1,199.88), tables and coolers (\$1,739.75), Portable toilet units (4) (\$696). Projected: 10x10 canopies w/ rope (\$1,720), folding chairs (roadblocks) (\$800).
2. Department of Military Affairs	\$98,000.00	National Guard Active Duty (3/16/20 - 3/31/20)
3. Bureau of Budget & Management Research	\$11,432.09	Office reconfiguration to accommodate COVID policies (\$11,432.09)
4. Civil Service Commission	\$2,562.50	Plexi-glass installation (including the plexi-glass and screws).
5. Guam Behavioral Health & Wellness Center	\$11,000.00	Plexi-glass, screws, shelving. (\$1K actual expenditures, \$10K projected expenses).
6. DISID	\$7,000.00	Plexi-glass shields (\$7K)
7. Guam Visitors Bureau	\$5,000.00	Plexi-glass installation (\$5K)
8. Department of Revenue & Taxation	\$46,966.00	Acrylic shields for all rooms and desks that require such installation.
9. Guam Public Library System	\$5,400.00	Plexi-glass installation
10. Guam Environmental Protection Agency	\$25,295.56	Plexi-glass installation (\$295.56) and 10x20 office space container to practice social distancing (\$25K)
11. Judiciary of Guam	\$1,188.73	Plexi-glass installation
12. Guam Waterworks Authority	\$20,196.77	Signs and Plexi-glass shields (\$4,566), drive thru expenses not included in work order (\$7,729.93), drive thru work order (\$7,900.84)
Subtotal	\$245,332.28	
F. Quarantining Individuals		
1. Office of Homeland Security	\$4,000,000.00	Mandatory Quarantine Program
2. Department of Youth Affairs	\$6,300.00	Projected additional water (\$2.7K) and power (\$3.6K) for use of YCF gym for quarantine facility.
Subtotal	\$4,006,300.00	
Total COVID-19 Related Public Health Expenses		\$6,937,150.62
3. COVID-19 Related Payroll Expenses for Public Safety, Public Health, Health Care, Human Services		
A. Executive Branch Line Agencies	\$22,000,000.00	DOA estimated payroll cost for differential pay is \$1,047,619. Effective March 14, 2020, there are 14.3 PPs remaining in FY20. From Oct. 1, 2020 through Dec. 31, 2020, there are approximately 6.7 PPs. Estimated cost is \$1.05M multiplied by 21 PPs.
B. Judiciary, OAG, and OPA	\$3,990,000.00	DOA estimated payroll cost for differential pay is \$190K. Estimate multiplied by 21 PPs.
C. University of Guam	\$70,218.03	As submitted by UOG.
D. Guam Memorial Hospital Authority	\$3,087,714.00	Actual expenses to date (\$441,102), projected (\$2,646,612)
E. Guam Visitors Bureau	\$5,000.00	10% Hazard pay (projected)
Total COVID-19 Related Payroll Expenses for Public Safety, Public Health, Health Care, Human Services		\$29,152,932.03
4. COVID-19 Related Actions to Facilitate Compliance with Public Health Measures		
A. Food Delivery to Residents		
1. Guam Behavioral Health & Wellness Center	\$8,400.00	Nourishment for residential homes. Actual expenditures is \$2,400, projected expenses is \$6,000.
2. Guam Department of Education	\$1,000,000.00	Continuation of food distribution program through summer 2020
Subtotal	\$1,008,400.00	
B. Distance Learning, Including Technological Improvements, in Connection to School Closures		
1. University of Guam	\$842.28	Zoom subscriptions, backup battery, and adobe creative cloud.
2. Guam Department of Education	\$0.00	No responses to date regarding such expense.
3. Guam Community College	\$0.00	No responses to date regarding such expense.
Subtotal	\$842.28	
C. Improve Telework Capabilities for Public Employees to Enable Compliance with Public Health Precautions		
1. Bureau of Budget & Management Research	\$34,238.80	Laptops (\$32,640), wireless mouse for computer (749.40), laptop bag (\$849.40)
2. Civil Service Commission	\$11,260.00	Zoom conference subscription (\$160), live stream/webcast costs (1.6K), 60" smart television (\$2K), Ipad Mini (\$6K), and Laptop (\$1.5K).
3. Department of Youth Affairs	\$10,235.00	Projected expenses for computers (\$6K) and DSL for telework and zoom conferencing (\$4,235).
4. Office of the Governor	\$5,000.00	Video conferencing system
5. DISID	\$33,400.00	Laptops (12) (\$30K), teleworking services to include Zoom (\$1K), Mifi devices (6) (\$2.4K)

6. Guam Police Department	\$4,040.12	Actual expenses to date: Cell phone services (\$452.40), plexi-glass (\$395.22), WiFi router / POE switches (\$3,192.50). Projected: Telecom services for response vehicles (\$8,025)
7. University of Guam	\$15,663.33	Laptops, adobe licenses, printers, ink cartridges, computers to perform remote work
8. Guam Visitors Bureau	\$989.89	Subscriptions from BankCard Center for Pro Power User of five computers (\$989.89).
9. Guam Economic Development Authority	\$16,749.90	Zoom subscriptions (\$149.90), MiFi network (\$4K), laptops (\$7) (\$12.6K)
10. Guam Environmental Protection Agency	\$8,000.00	Laptop computers (\$8K)
11. Judiciary of Guam	\$15,473.40	Video communications (\$2,819.50), interpreters for video translations (\$312) and laptops (\$12,341.90)
12. Hagatna Restoration & Redevelopment Authority	\$10,384.00	Ipad (\$2,443), laptop (\$5,376), battery backup (\$596), external hard drives (\$300), network attached storage (\$1,669)
13. Department of Corrections	\$15,000.00	Video communications to present detainees for court hearing as opposed to physical transport
14. Guam Waterworks Authority	\$9,477.90	Telework related expenses to facilitate COVID-19 services: Adobe (\$1,978), Go-to-Meeting (\$5,580), and microsoft licenses (\$1,919.90)
Subtotal	\$189,912.34	
D. Providing Paid Sick/Family/Medical Leave to Public Employees to Enable Compliance with Public Health Precautions		
1. Department #1	\$0.00	No responses to date regarding such expense.
Subtotal	\$0.00	
E. Maintaining State Prisons and County Jails, Including Sanitation and Improvement of Social Distancing Measures		
1. Department of Corrections	\$2,137,315.76	Expenditures to date: Paint (\$2,866.31), hardware (3,759.71), plumbing (\$1,203.05), electrical (\$5,135.97), small appliances (water heater, hose gasket, etc) (\$541.22), AC supplies (\$1,432), water closets (\$2,932.50), and mattresses (\$22,785). Projected expenses: food contract services for social distancing (\$1M), fire retardant mattresses (\$25K), bed frames (\$100K), toilet replacements (\$50K), fever screening thermal camera (\$2K), electrical repair/upgrade (\$25K), water system repair/upgrade (\$400K), disposable face masks (\$15K), face shields (\$150K), N95 fit test kits (\$1.5K), isolation gowns (\$25.4K), shoe covers (\$40K), bouffant caps (\$1.4K), gloves (\$60K), sani-cloth (\$10K), clorox wipes (\$8K), isopropyl alcohol (\$3K), biohazard bags (\$9.4K), biohazard trash cans (\$960), alcohol prep pads (\$9K), HEPA Air Filter Tracs (\$24K), thermo-scan thermometers (\$4K), disinfectant spray (\$2K), hand sanitizers (\$13K), hand sanitizer dispensers (\$500), hazardous waste management contract (\$17.5K), separate air conditioning and filtration system (\$100K)
Subtotal	\$2,137,315.76	
F. Care for Homeless Populations Provided to Mitigate COVID-19 Effects and Enable Compliance with Public Health Precautions		
1. Department of Parks & Recreation	\$250,000.00	Safe Haven Program
Subtotal	\$250,000.00	
Total COVID-19 Related Actions to Facilitate Compliance with Public Health Measures	\$3,586,470.38	
5. COVID-19 Related Economic Support		
A. Provision of Grants to Small Businesses to Reimburse Costs of Business Interruption Caused by Required Closures		
1. Small Businesses	\$20,000,000.00	As reported by DOA.
2. Guahan Sustainable - Farmers Emergency Relief	\$5,000.00	As reported by GEDA.
Subtotal	\$20,005,000.00	
B. State, Territorial, Local, or Tribal Government Payroll Support		
1. Department #1	\$0.00	No responses to date regarding such expense.
Subtotal	\$0.00	
C. Public Assistance Payments to Individuals		
1. Public Assistance Payments to Individuals	\$20,000,000.00	As reported by DOA.
Subtotal	\$20,000,000.00	
Total COVID-19 Related Economic Support	\$40,005,000.00	

6. COVID-19 Related Public Health Expenses

A. Any other COVID-19 Related Expenses Reasonably Necessary

1. Department of Administration	\$9,500,000.00	Improved financial reporting system to ensure compliance with CARES Act (\$6M). Credit Card fees borne on the Government of Guam as part of the TEAM Plan (\$3.5M)
2. Department of Youth Affairs	\$7,500.00	Projected water filtration system (\$7.5K) to prevent the need to contract water delivery, which prevents human interaction.
3. Guam Police Department	\$2,697.00	Washing machines (3)
4. University of Guam	\$1,962.56	Dryer at Marine lab housing to be used for possible quarantine location (\$655.62), cases of water (\$33.95) for call center, travel change fee (\$150), service/maintenance (unspecified for what) (\$1,021.58), car oil change (\$101.41)
5. Guam Visitors Bureau	\$202,260.91	Workstations (\$15.6K), events cancellation due to COVID-19 (56,574.16), COVID-19 Crisis Communication Plan (\$50K), Crisis Management Plan (\$5K), Research office (who handles customs forms) relocation from GIAA (\$75K). Relocation expense questionable.
6. Guam Memorial Hospital Authority	\$5,000,000.00	GMHA Negative Pressure & Hemodialysis Capabilities Upgrades Project (\$2.5M); GMHA Patient Central Monitoring System Expansion Project (\$2.5M)
7. Guam Economic Development Authority	\$56,667.00	Economist Contract to track COVID impact (May to December)
8. Office of the Chief Medical Examiner	\$30,913.00	Travel expenses fo charter feight plane due to closure of commercial airlines (\$3,213), transport stretcher trolley (\$8.2K), stainless steel morgue body tray (\$4K), portable HEPA Air Purifier (\$15.5K)
9. Department of Public Health & Social Services	\$397,092.53	Total reported expenses to date, for operations, is \$1,241,713.67 (Local - \$710,329.53; Federal - \$531,384.14) (includes amounts prior to date of E.O. 2020-03). However, \$313.2K of such expenses were made prior to E.O. 2020-03. Noting that funds were spent prior to E.O. 2020-03, BBMR has taken the difference of \$313,237 and placed it into testing in category 1C. The remaining \$397K amount will be recategorized above at a later time. It should be noted that DPHSS did not report projected expenses. Per analyst correspondence with DPHSS ASO, no additional local funds required due to other federal assistance grants covering such costs.
10. Department of Public Works	\$784,007.00	Fuel based upon charges from DOA/GSA (34,007). One-Stop Permitting Office (\$750K)
11. Department of Revenue & Taxation	\$6,000,000.00	Impoved records keeping and online tax filing to comply with the CARES Act (Placeholder Amount)
12. Judiciary of Guam	\$160.16	Mailing costs
13. Department of Labor	\$100,000.00	MOU with GCC for the Temporary PUA/FPUC Processing Center
Subtotal	\$22,083,260.16	
Total COVID-19 Related Public Health Expenses	\$22,083,260.16	
TOTAL EXPENDITURES	\$117,986,257.80	
TOTAL AVAILABLE	\$0.00	