



BUREAU OF BUDGET & MANAGEMENT RESEARCH

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JAN 30 2019

Memorandum

To: Attorney General
From: Acting Director, Bureau of Budget and Management Research
Subject: Freedom of Information Act Requests – Annual Report for FY2018

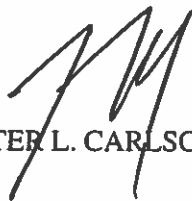
This to comply with your request per your memorandum of January 9, 2019, Ref: AG19-0001, relative to the requirement of 5 G.C.A. §10107. Submitted herewith is the Bureau's report of Freedom of Information Act (FOIA) requests for Fiscal Year 2018.

No.	Report Item	Total Number / Description
1.	The number of determinations made by the agency not to comply with requests for records made to such agency under §10108 of this Chapter and the reasons for each such determination.	All requests were complied.
2.	The number of requests for records pending before the agency as of September 30 of the preceding year, and the median number of days that such request has been pending before the agency as of that date.	No pending request as of September 30, 2018.
3.	The number of requests for records received by the agency and the number of requests which the agency processed.	Four requests received; three were processed and one was deferred to the Department of Administration.
4.	The median number of days taken by the agency to process different types of requests.	Median = 3 working days
5.	The number of full time staff of the agency devoted to processing requests for records, and the total amount expended by the agency for processing such requests.	Three full time staff assigned: total cost \$824.32

[Signature]
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ADMINISTRATION @204

Pursuant to subsection (b) of §10107, the Bureau will make available this report for the public on our website, <http://bbmr.guam.gov/>.

Please contact me should you have any further questions regarding this report.

A handwritten signature in black ink, consisting of stylized, overlapping letters that appear to be 'L' and 'C'.

LESTER L. CARLSON JR.